

Terms of Reference for The St George Neighbourhood Partnership Environment sub-group

The St George Neighbourhood Partnership Environment sub-group (the group) is part of the St George Neighbourhood Partnership (SGNP) and will be governed by the SGNP's terms of reference, currently to be seen in Agenda Item 8, Appendix 1, on <http://tinyurl.com/28rtozw>.

Aims: Our aim is to preserve and enhance the appearance of our area, its green spaces, trees and streetscene, for the benefit of the community of the St George Neighbourhood Partnership area.

Definition of the area covered by the group: The area covered by the two council wards of St George East and West as shown in council maps, currently found on <http://www.bristol.gov.uk/WardFinder/pdfs/st-george-eastmap-high.pdf> and <http://www.bristol.gov.uk/WardFinder/pdfs/st-george-westmap-high.pdf>.

Remit: The group can consider any issues relating to the environment in St George and report their views to the SGNP.

As agreed at the SGNP meeting on 13 September 2010 the group will take the lead on the following issues in the partnership area :

- street cleansing;
- recycling bring banks;
- parks and grounds maintenance;
- Clean and Green projects.

The group will work with Council Officers and others with responsibility in these areas to influence the provision of these services to the community. In carrying out this role the group will take into account:

- Priorities set and views expressed at Neighbourhood Forums;
- The views of community groups within St George;
- Any representations made to the group by members of the community;
- The views of members of the SGNP, including Councillors;
- The advice of Council Officers or others with specialist knowledge of the subjects being considered;
- The emerging Area Green Space Plan for St George.

Membership: Members of the group agree to work together to achieve the aims of the group and to consider the wider interests of the community the group covers over their own personal interests. Group members will not benefit financially or in any other way from being a member.

Membership of the group will be open to anyone who lives or works in the St George NP area. Local Park Groups will be encouraged to send representatives to join the group.

Officers: This group is a sub-group of the St George Neighbourhood Partnership there will be no officers of this sub-group other than a “champion” to

- facilitate and co-ordinate the group’s activities
- where necessary, act as the point of contact for the group
- ensure the SGNP are advised of the group’s activities
- keep a list of members and contact details

Where there is more than one person volunteering to be “champion” the members of the group will elect their “champion”. The group can also appoint members of the group to lead on particular issues.

Group Meetings: Dates will be set once a year for 4 meetings in the following 12 months. If there is a need for an ad hoc meeting then members will contact each other to arrange this. At least 3 members of the group must be present at all meetings.

Ad Hoc meetings and walkabouts: Members of the group can meet at any time to discuss particular issues with Council officers or residents; or to look at areas where issues have been raised. Any such meeting must be reported back to the group either at the next group meeting or by exchange of emails/ letters.

Reports / Publicity: The group will report to SGNP to the level of detail and frequency that the SGNP defines. The existence of the group will be advertised at Neighbourhood Forums, in SGNP newsletters and via the website. The group will actively seek views of residents on issues being discussed if it is felt that further consultation is required.

Closing down the Group: To close down the group a meeting of the membership should be called, and a majority vote in favour given. If the St George Neighbourhood Partnership ceases to exist or no longer has a requirement for the group, the group will vote on whether they wish to continue and define new terms of reference.

Ratified by the St George Neighbourhood Partnership on 07/12/2010

Signature of Chair